



BOARD

Schedule of Business 2018/19

BUSINESS TOPIC	20 June 2018	27 Sept 2018	18 Dec 2018	28 Mar 2019
OPENING BUSINESS				
Chair's Report	✓	✓	✓	✓
Chief Executive Report	✓	✓	✓	✓
Executive Advisor Social Work Report	✓	✓	✓	✓
STRATEGY AND POLICY				
Approval of Care Inspectorate Strategies on a rolling/as required basis				
<ul style="list-style-type: none"> • Financial Strategy • Customer Service Strategy • Legal Services Strategy • ICT Strategy • Intelligence Strategy • Shared Services Strategy • Information Governance Strategy • Communications Strategy 				
Update on Corporate Plan		✓		
Corporate Plan (draft to December)			✓	✓
Transformation Plan – Next Steps		✓		
Board Development Strategy		✓	✓	
Scrutiny and Improvement Plan (draft to December)			✓	✓
Budget and Indicative Budget				✓

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Health and Care (Staffing)(Scotland) Bill			✓	
International Engagement			✓	
Care Inspectorate Involvement Strategy 2018-20			✓	
Refreshed Improvement Strategy				✓
Strategic Risk Register	✓			
Approval of Risk Appetite and Risk Policy	✓			
Annual Review of Procurement Strategy				
Policy/Parliamentary Tracker and Timetable (<i>email briefings in advance of Board meetings</i>)				
Work and Policy Direction of UK Regulators (<i>email briefings in advance of Board meetings</i>)				
Scottish Government Programme for Government (<i>email briefing</i>)			✓	
MONITORING AND GOVERNANCE				
Budget Monitoring		✓	✓	
Monitoring our Performance Quarterly Report	✓	✓	✓	✓
Review of Committee Structure and changes to RoP&SoD	✓			
Minute of Audit Committee	✓	✓	✓	✓
Minute of Resources Committee	✓			
Complaints Activity Report		✓		✓ (Annual report)
Annual Report and Accounts		✓		
Combined ISA260 Report		✓		
Health and Safety Annual Report		✓		
Equality Duty Reporting – Annual Progress Report	✓			
Annual Review of the Care Inspectorate’s Financial Regulations				✓
Information Governance Update Report	✓			
Best Value Report 2017/18 (<i>to May 2018 Resources Committee – thereafter to 1st Quarter meeting of Board</i>)				

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Annual Accounts 2017/18 Progress Report <i>(to May 2018 Resources Committee – thereafter to 1st Quarter meeting of Board)</i>				
Quality & Strategy; Audit; Resources Committees' Annual Reports to the Board		✓		
Board and Committee 2019/210 – proposed meeting dates		✓		
OPERATIONAL				
Programme Board Update Report (Business & Digital Transformation)	✓	✓	✓	✓
Procurement Update and Performance Report			✓	
Care .. About Physical Activity (CAPA) Programme Evaluation			✓	
Approval of Pay Remit for submission to Scottish Government				✓
Update on Significant Organisational Restructures <i>(when required)</i>				
Estates Update <i>(when required)</i>				
Approval of Compensation Payments <i>(when required)</i>				
STANDING ITEMS				
Identification of Risk	✓	✓	✓	✓
Schedule of Board Business	✓	✓	✓	✓
CONFIDENTIAL ITEMS				
Proposed pay remit for senior appointments 2018-19		✓		